

Paris City Commission
Commission Chambers
Paris, Kentucky
February 14, 2017

The Paris City Commission met in a regular session at 9:00 a.m. on Tuesday, February 14, 2017.

Mayor, Michael Thornton called the meeting to order and the Pledge of Allegiance was recited.

Present: Mayor, Michael Thornton, Commissioner, Matt Perraut, Commissioner, Tim Gray, Commissioner, Wallis Brooks, Commissioner, Michael Kendall, Assistant City Manager, Mike Withrow, City Attorney, Bryan Beaman, City Clerk/Treasurer Stephanie Settles.

Upon determining a quorum was present for the transaction of business, Interim City Manager, Mike Withrow proceeded to conduct the meeting.

Approve Agenda

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve the agenda as presented.

Approve Minutes

Motion by Thornton, seconded by Brooks, the motion unanimously carried to approve minutes of January 24, 2017 Regular Meeting.

Motion by Brooks, seconded by Thornton, the motion unanimously carried to approve the minutes of January 27, 2017 Special Meeting.

Public Comment - None

New Business/Action Items

First Reading of an Ordinance relating to the use of city sewers was read by Bryan Beaman. Second reading of the Ordinance is set for regular meeting on February 28, 2017.

First Reading of an Ordinance approving a contract for integration of member-owned resource with the Kentucky Municipal Energy agency for the City's SEPA entitlement, read by Bryan Beaman. Second reading of the Ordinance is set for regular meeting on February 28, 2017.

Discussion of the Waste Water Treatment plant meter belt filter press system is in need of emergency upgrading. Phoenix, Bright Technologies, Mechanical Solids Dewatering Environmental Services Inc. submitted budgetary proposals for review. A recommendation will be presented at the next commission meeting.

Motion by Thornton, seconded by Brooks, the motion unanimously carried to approve a contingent offer upon completing the physical examination and drug screen requirements to hire Randell H Garrison as a full-time patrolman police officer. Based upon the recommendation of Police Chief Butch Best and HR Director Erin Morton.

Motion by Thornton, seconded by Perraut, the motion unanimously carried to approve a contingent offer upon completing the physical examination and drug screen requirements to hire Gary Wilson as a full-time safety officer. Based upon the recommendation of Police Chief Butch Best and HR Director Erin Morton.

Mike Withrow discussed three proposals received from local banks for financing the purchase of 4 Legion Drive. Proposals were reviewed by Mike Withrow, Brad Oberlander and a special consultant. Upon review of all bids, the recommendation was Traditional Bank on a 10 year fixed rate at 3.3%. Motion by Perraut, seconded by Gray, the motion unanimously carried to approve financing thru Traditional Bank in the amount of \$ 350,000.

Motion by Perraut, seconded by Gray, the motion unanimously carried to approve payment of invoice to C R Cable Construction Inc. in the amount of \$ 13,500 for directional bore and pull back 2" conduit for primary electric for the Claysville substation.

Motion by Brooks, seconded by Perraut, the motion unanimously carried to approve payment of invoices as presented:

General Fund

VENDOR NAME	AMOUNT	DESCRIPTION OF PURCHASE
A ACTION PEST CONTROL OF KENTUCKY	\$ 60.00	MAINTENANCE AGREEMENT - CITY
ADAMS, RUSSELL	\$ 39.30	MANAGER/BUILDING
		REIMBURSE MEALS - POLICE DEPARTMENT
AMAZON.COM	\$ 148.39	BASIC OFFICE EQUIPMENT - CITY
	\$ 32.00	MANAGER/BUILDING
AT&T - 5019	\$ 82.89	OFFICE SUPPLIES - E911
AT&T MOBILITY - 6463	\$ 41.81	COMMUNICATIONS - ALL GF DEPARTMENTS
AT&T CLUB SERVICE	\$ 547.42	COMMUNICATIONS - STREETS
AT&T ONENET SERVICES	\$ 12.52	COMMUNICATIONS - ALL GF DEPARTMENTS
		COMMUNICATIONS - ALL GF DEPARTMENTS
BOURBON COUNTY SHERIFF	\$ 933.56	PT ANIMAL CONTROL REIMBURSEMENT - COMMISSION

CCP INDUSTRIES	\$	636.32	CLEANING SUPPLIES - FIRE DEPARTMENT
CENTRAL KY MECHANICAL SERVICES	\$	975.76	VEHICLE MAINTENANCE - STREETS
CHRYSLER DODGE JEEP RAM PARIS	\$	513.18	VEHICLE MAINTENANCE - POLICE DEPARTMENT
CITIZEN ADVERTISER	\$	1,494.00	ADVERTISING - COMMISSION
CITY OF PARIS	\$	8,470.10	UTILITIES - ALL GF DEPARTMENTS
CLEAN SWEEP JANITORIAL SERVICES LLC	\$	1,400.00	CONTRACT SERVICES - CITY MANAGER/BUILDING
COLUMBIA GAS	\$	1,746.81	UTILITIES - CITY MANAGER/BUILDING
	\$	632.39	UTILITIES - FIRE DEPARTMENT
COMPUTERAID INTERNATIONAL	\$	125.00	CONTRACT SERVICES - CLERK/TREASURER
DUTCH'S FORD-MERCURY LLC	\$	553.45	VEHICLE MAINTENANCE - POLICE DEPARTMENT
			CONTRACT SERVICES - CITY MANAGER/BUILDING
FRENCH'S LAWN CARE	\$	2,795.00	RENT - COMMISSION
GALLERY SAINT GEORGE	\$	135.00	TECHNICAL FEES - FIRE DEPARTMENT
GALLS INC	\$	186.00	POSTAGE - GF ADMIN
GREATAMERICA FINANCIAL SERVICES	\$	69.17	PROFESSIONAL SERVICES - ENGINEERING/IT
GRW ENGINEERING	\$	3,318.50	DENTAL INSURANCE - ALL GF DEPARTMENTS
GUARDIAN	\$	1,808.21	TECHNICAL FEES - FIRE DEPARTMENT
HAIX USA	\$	572.60	SUBSCRIPTIONS - POLICE DEPARTMENT
INNOVATE CREDIT SOLUTIONS	\$	90.00	CONTRACT SERVICES/LOAN PAY-OFF - ENGINEERING/IT
			PROFESSIONAL SERVICES - G ADMIN
KENTUCKY BANK	\$	10,691.89	MEALS - COMMISSION
KENTUCKY BANK - VISA	\$	79.67	PROFESSIONAL FEES - COMMISSION
	\$	89.75	OTHER MATERIALS/SUPPLIES - POLICE DEPARTMENT
	\$	199.00	CLEANING SUPPLIES - CITY MANAGER/BUILDING
	\$	339.00	DUES - COMMISSION
	\$	10.60	UTILITIES - COMMISSION & FIRE DEPARTMENT
KENTUCKY LEAGUE OF CITIES	\$	2,584.00	CONTRACT SERVICES - ALL GF DEPARTMENTS
KENTUCKY UTILITIES	\$	6,283.47	PHYSICALS/DRUG SCREENS - POLICE DEPARTMENT
KRONOS	\$	507.61	BUILDING UPKEEP - CITY MANAGER/BUILDING
			TECHNICAL EQUIPMENT - CITY MANAGER/BUILDING
LABORATORY CORP OF AMERICA	\$	87.00	CONTRACT SERVICES - COMMISSION
LOVELL PLUMBING & HEATING INC	\$	320.00	VEHICLE MAINTENANCE - POLICE DEPARTMENT
			VEHICLE MAINTENANCE - POLICE DEPARTMENT
MARK A HOLBROOK DBA/K&M	\$	450.00	CONTRACT SERVICES - CITY MANAGER/BUILDING
MARTIN'S SANITATION SERVICE	\$	375.00	GAS & DIESEL - STREET DEPARTMENT
MASTIN'S AUTO SERVICE	\$	40.00	OFFICE SUPPLIES - CITY MANAGER/BUILDING
MATTOX MOTORS INC	\$	195.00	OFFICE SUPPLIES - CITY CLERK/TREASURER
			BUILDING UPKEEP - CITY MANAGER/BUILDING
MURPHY ELEVATOR COMPANY	\$	746.49	CONTRIBUTION - GENERAL ADMINISTRATION
NORTHFIELD OIL COMPANY	\$	105.16	CONTRIBUTION - GENERAL ADMINISTRATION
OFFICE DEPOT	\$	93.15	
	\$	18.34	
P&H PLUMBING	\$	431.00	TRANSIENT ROOM TAX - GENERAL FUND
PARIS-BOURBON COUNTY EMS	\$	22,200.00	OFFICE SUPPLIES - CITY MANAGER/BUILDING
PARIS-BOURBON COUNTY E911	\$	16,000.00	GAS & DIESEL - ALL GF DEPARTMENTS
PARIS-BOURBON COUNTY TOURIST COMMISSION	\$	7,309.17	GAS & DIESEL - ALL GF DEPARTMENTS
REES OFFICE PRODUCTS	\$	59.76	VEHICLE MAINTENANCE - FIRE DEPARTMENT
RDJ SPECIALTIES INC	\$	441.21	VEHICLE PARTS - STREET DEPARTMENT
RILEY OIL COMPANY	\$	3,120.80	CONTRACT SERVICES - ALL GF DEPARTMENTS
S&S TIRE	\$	1,743.96	SAFETY CLOTHING/GEAR - STREETS
	\$	551.16	EQUIPMENT MAINTENANCE - CITY
SOPHICITY	\$	6,022.81	CLERK/TREASURER
SOUTHERN STATES - LEXINGTON	\$	803.57	CONTRACT SERVICES - CITY MANAGER/BUILDING
			LIFE INSURANCE - ALL GF DEPARTMENTS
STANDARD BUSINESS MACHINES	\$	88.89	COMMUNICATIONS - ALL GF DEPARTMENTS
STURGILL TURNER BARKER & MOLONEY PLLC	\$	4,551.21	EQUIPMENT MAINTENANCE - G ADMIN
SUN LIFE FINANCIAL	\$	471.12	MEDICAL INSURANCE - ALL GF DEPARTMENTS
TIME WARNER CABLE	\$	532.70	COMMUNICATIONS - ALL GF DEPARTMENTS
TRI-STATE MAILING SYSTEMS INC	\$	97.50	OFFICE SUPPLIES - FIRE DEPARTMENT
UNITED HEALTHCARE	\$	41,101.47	GRANTS/SUBSIDIES - GENERAL ADMINISTRATION
VERIZON WIRELESS	\$	2,383.60	
WALMART CREDIT CARD	\$	287.72	
ZACAABEL LLC	\$	600.00	
TOTAL	\$	159,432.16	

Utility Fund

<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION OF PURCHASE</u>
A-1 PORTABLES	\$ 295.00	MAJOR CAPITAL OUTLAY (FLOOD) - ELEC. DISTRIBUTION
ANIXTER INC	\$ 743.54	SAFETY CLOTHING - ELECTRIC DISTRIBUTION
ASPLUNDH TREE	\$ 2,200.00	CONTRACT SERVICE3S - ELECTRIC DISTRIBUTION
AT&T CLUB SERVICE	\$ 364.81	COMMUNICATIONS - ALL UF DEPARTMENTS
AT&T ONENET SERVICE	\$ 11.71	COMMUNICATIONS - ALL UF DEPARTMENTS
BLUEGRASS OFFICE SYSTEMS	\$ 30.00	OFFICE SUPPLIES - UTILITY ADMINISTRATION
BOB SUMEREL TIRE CO	\$ 920.32	VEHICLE PARTS - UTILITY ADMINISTRATION
BROWNSTOWN ELECTRIC	\$ 1,262.60	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
BURDINE SECURITY INC	\$ 75.00	MAINTENANCE AGREEMENTS - WATER PLANT
CCP INDUSTRIES	\$ 110.06	CLEANING SUPPLIES - WATER PLANT
	\$ 218.86	SAFETY CLOTHING - SANITATION & RECYCLING CENTER
CINTAS CORPORATION	\$ 3,708.12	UNIFORM SERVICE - ALL UF DEPARTMENTS
CI THORNSBURG INC	\$ 630.38	TREATMENT CHEMICALS - WATER PLANT
CITY OF PARIS	\$ 14,324.18	UTILITIES - ALL UF DEPARTMENTS
CITY TIRE OF PARIS	\$ 30.00	EQUIPMENT MAINTENANCE - SANITATION
	\$ 15.00	EQUIPMENT MAINTENANCE - RECYCLING CENTER
CMRS-FP	\$ 500.00	POSTAGE - UTILITY ADMINISTRATION
COLUMBIA GAS	\$ 386.68	UTILITIES - ELECTRIC DISTRIBUTION
	\$ 639.73	UTILITIES - SANITATION
EADS HARDWARE	\$ 13.24	CONSTRUCTION MATERIALS - WATER PLANT
	\$ 95.19	SMALL TOOLS - ELECTRIC DISTRIBUTION
	\$ 189.06	SPECIFIC SUPPLIES - WATER DISTRIBUTION
	\$ 619.11	BUILDING MAINTENANCE - WWTP
	\$ 25.44	BUILDING MAINTENANCE - SANITATION
	\$ 83.12	SPECIFIC SUPPLIES - WATER PLANT
EARLYWINE, EDDIE	\$ 4.37	REIMBURSE BATTERY - WATER PLANT
ENSITE LLC	\$ 69.00	PHYSICALS/DRUG SCREENS - SANITATION
FISTER WILLIAMS OBERLANDER	\$ 4,966.85	PROFESSIONAL FEES - UTILITY ADMINISTRATION
FOUSER ENVIRONMENTAL	\$ 819.00	LAB TESTING - WATER & WWTP
GUARDIAN	\$ 850.13	DENTAL INSURANCE - ALL UF DEPARTMENTS
HAWKINS INC	\$ 3,012.00	TREATMENT CHEMICALS - WATER PLANT
HAYES PIPE SUPPLY INC	\$ 3,206.28	SPECIFIC SUPPLIES - WATER DISTRIBUTION
HOLLARS, BILL	\$ 41.90	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
JACKSON, ROBBIE	\$ 11.90	REIMBURSE SPECIFIC SUPPLIES - WATER DISTRIBUTION
KENTUCKY BANK - VISA	\$ 203.97	TECHNICAL SUPPLIES - WWTP
	\$ 254.91	BUILDING MAINTENANCE - POWER PRODUCTION
	\$ 111.45	EQUIPMENT MAINTENANCE - WATER PLANT
	\$ 299.99	EQUIPMENT MAINTENANCE - WATER DISTRIBUTION
	\$ 31.79	TECHNICAL SUPPLIES - WATER PLANT
KENTUCKY MOTORS OF PARIS	\$ 209.50	VEHICLE PARTS - WWTP
	\$ 216.85	VEHICLE PARTS - SANITATION
	\$ 34.42	VEHICLE PARTS - ELECTRIC DISTRIBUTION
KENTUCKY STATE TREASURER	\$ 39,459.22	KY SALES/SCHOOL TAX - DECEMBER 2016
KENTUCKY UTILITIES	\$ 7,659.34	UTILITIES - WATER PLANT & WWTP
KIMBALL MIDWEST	\$ 521.30	TECHNICAL SUPPLIES - ELECTRIC DISTRIBUTION
	\$ 97.31	SMALL TOOLS - POWER PRODUCTION
KLC PREMIUM FINANCE CO	\$ 23,818.10	PYMT 7 OF 9 - INSURANCE - ALL UF DEPARTMENTS
KPS SALES INC	\$ 180.23	GAS & DIESEL - WATER DISTRIBUTION

LOCAL GOVERNMENT	\$	742.50	OFFICE EQUIPMENT - UTILITY ADMINISTRATION
LRL CONSTRUCTION	\$	138.56	REIMBURSE UTILITY DEPOSIT - UTILITY ADMINISTRATION
MECHANIC MASTERS LLC	\$	791.12	VEHICLE MAINTENANCE - WWTP
NEPTUNE EQUIPMENT	\$	4,981.24	SPECIFIC SUPPLIES - WATER DISTRIBUTION
NORTHERN TOOL/BLUE TARP FIN	\$	19.90	BUILDING MAINTENANCE - SANITATION VEHICLE MAINTENANCE - WATER DISTRIBUTION
O'REILLY AUTO PARTS	\$	165.60	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
OSBORNE, JUSTIN	\$	28.79	CONTRACT SERVICES - ELECTRIC DISTRIBUTION
PATTERSON & DEWAR ENG	\$	2,903.00	OFFICE SUPPLIES - WWTP
QUILL	\$	403.94	GAS & DIESEL - ALL UF DEPARTMENTS
RILEY OIL COMPANY	\$	3,996.99	TRASH REMOVAL - SANITATION
RUMPKE	\$	24,947.15	SLUDGE REMOVAL - WWTP
	\$	8,550.38	REIMBURSE UTILITY DEPOSIT - UTILITY FUND
SAVAGE, GILBERT	\$	37.97	YEARLY LEASE - ELECTRIC DISTRIBUTION
SCOTT-GROSS COMPANY INC	\$	148.95	VEHICLE MAINTENANCE - SANITATION
SNAPCO INC	\$	2,225.00	EQUIPMENT MAINTENANCE - WATER DISTRIBUTION
	\$	105.00	EQUIPMENT MAINTENANCE - WWTP
STANDARD BUSINESS MACHINES	\$	120.00	EQUIPMENT MAINTENANCE - UTILITY ADMINISTRATION
	\$	56.02	EQUIPMENT PARTS - SANITATION
SUPERIOR HOSE & FITTINGS	\$	21.36	LIFE INSURANCE - ALL UF DEPARTMENTS
SUN LIFE FINANCIAL	\$	252.00	STORAGE/RENTS - ELECTRIC DISTRIBUTION
THORNBERRY MINI STORAGE	\$	260.00	MEDICAL INSURANCE - ALL UF DEPARTMENTS
UNITED HEALTHCARE	\$	23,282.06	POWER PURCHASE - POWER PRODUCTION
US DEPT OF ENERGY	\$	6,955.44	COMMUNICATIONS - ALL UF DEPARTMENTS
VERIZON WIRELESS	\$	467.93	
	\$		
TOTAL		195,171.86	

Motion by Thornton, seconded by Perraut, the motion unanimously carried to approve March as Spring Clean-up month, every Saturday during the month of March the compactor will be open. Brush pick up will be the week of 20th thru 24th and curbside heavy trash pickup will be the week of 27th thru 31st.

Mayor, Commission, and Staff Comments

Planning & Zoning Administrator, Andrea Pompei Lacy

- Thursday, February 16, 2017 public hearing for the Comprehensive Plan.
- Thursday, February 23, 2017 at the Public Library from 9:00 am – 12:00 pm will be a Bike and Pedestrian Planning meeting.
- Tuesday, February 21, 2017 Public Hearing is scheduled at 6:00 pm at the Courthouse in regards to conditional use permit application for a rehabilitation center on Hawkins Cummins Road.
- The housing survey acquired over 1,000 responses. The full version of the housing survey results is available at www.bourboncountypanning.com.

Chamber of Commerce, Debra Hamelback

- Thursday, February 16, 2017 is municipality day with the Corporate College.
- Friday, February 17, 2017 a ribbon cutting is scheduled at Clover Hill Farm at 12:30 pm.
- Wednesday, February 22, 2017 Tourism panel discussion at Frames on Main from 5:00 pm – 7:00 pm.

HR Director, Erin Morton

- Announced she is putting together a Safety and Benefit Committee encouraging employees to participate with insurance renewals, accident prevention and workplace safety.

Commissioner, Gray

- Requested the City to recognize Garrett Augustus Morgan Sr. in some way for his accomplishments as he was an inventor born in Paris, Kentucky.

Commissioner, Perraut

- Discussed last week's Frames on Main venue featuring live music has outpoured with good reviews.
- Queried the new substation status. Withrow stated the transformers and infrastructures have been purchased, waiting on access easement paperwork.

Mayor, Thornton

- Queried the water loss percentage for January. Withrow replied he would submit the loss percentage to the commission once final numbers are calculated.
- Expressed concerns with Emergency Management Service revenues declining due to billable amounts to insurance companies such as Medicare and Medicaid.
- Discussed E-911 revenue decline; stating the current revenue is generated from a tax on land line telephones; most residents are transitioning to cellular phones creating a decline in revenue. Thornton emphasized it is time to consider other options in order to pay for the cost to run the service.
- Discussed Economic Development is in immediate need of funding by City and County. Thornton stated a joint City County meeting is needed to discuss joint funding.
- Discussed the current CodeRed contract will be fulfilled in the spring, stating Police Chief, Butch Best is exploring other alternatives for an emergency alert system that may be more cost effective.
- Queried the status of health insurance renewals. Morton stated a timeline is set with the insurance broker and projected to have a final decision by May 1st, 2017 stating the underwriters will not provide rates until January numbers close. Morton stated she is also shopping outside the broker with the state to see what other rates and options are available. Proposed renewal meeting is set for April 24, 2017. Thornton requested insurance rates to be forwarded to the commission once received.
- Queried the status of a physician for city staff. Morton stated the search has been a long term ongoing project, stating Life Point, Kentucky One and other outside providers will be providing rates for the FY18 budget. Thornton requested weekly updates be submitted to the commission on the matter.

Adjournment:

Motion by Gray, seconded by Perraut, the motion unanimously carried to adjourn the meeting at 9:49 a.m.

Mayor, Michael Thornton

Attest:

City Clerk & Treasurer, Stephanie Settles

Minutes approved, as presented, at the February 28, 2017 City Commission Meeting.